

Customer Ref: <table border="1" style="display: inline-table; width: 100px; height: 20px; vertical-align: middle;"></table>
Customer Name:
Customer Address:
Email:
Telephone:



Christ the King College
Wellington Road
Newport
Isle of Wight
PO30 5QT

Tel: 01983 537070

1st Direct Debit:	<table border="1" style="width: 100%; height: 20px;"></table>
Subsequent Direct Debit Amount:	<table border="1" style="width: 100%; height: 20px;"></table>
DD Start Date MM/YY: <small>(must be at least 14 days from today)</small>	<table border="1" style="width: 100%; height: 20px;"></table>
Payment Date: <small>(Tick appropriate box)</small>	<div style="display: flex; justify-content: space-around;"> 1st <table border="1" style="width: 20px; height: 20px;"></table> 15th <table border="1" style="width: 20px; height: 20px;"></table> </div>
Frequency:	<table border="1" style="width: 100%; height: 20px;">Monthly</table>
Total No. of Payments: <small>(if applicable)</small>	<table border="1" style="width: 100%; height: 20px;"></table>

(Please complete your details, sign the Direct Debit Instruction and return to the address above)

Instruction to your Bank or Building Society to pay by Direct Debit



Name(s) of Account Holder(s)

Bank/Building Society Account Number

Bank/Building Society Sort Code

Name of your Bank or Building Society

Address of your Bank/Building Society

Service User Number:

5	0	9	9	1	3
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Reference:

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Instruction to pay your bank or Building Society
Please pay **CTKCollege** from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with **CTKCollege** and, if so, details will be passed electronically to my Bank or Building Society.

Account Holder(s) Signature(s)

Date:

THE DIRECT DEBIT GUARANTEE



- This guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, CTKCollege will notify you 10 days in advance of your account being debited or as otherwise agreed. CTKCollege to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by either CTKCollege or your Bank or Building Society, you are entitled to a full and immediate refund of the amount paid from your Bank or Building Society. If you receive a refund you are not entitled to, you must pay it back to CTKCollege asks you to.
- You can cancel your Direct Debit at any time simply by contacting your Bank or Building Society. Written confirmation may be required. Please also notify us.