

Customer Ref:

Customer Name:

Customer Address:

Email:

Telephone:

1st Direct Debit Amount

Subsequent Direct Debit Amount

Payment Date: (Tick appropriate box)

1st 15th

DD Start Date MM/YY: (Must be at least 14 days from today)

Frequency:

Total No. of Payments (if applicable)

(Please complete your details, sign the Direct Debit Instruction and return to Easy PC Support Ltd at the address above)

Instruction to your Bank or Building Society to pay by Direct Debit



Name (s) of Account Holder (s)

Bank / Building Society Account Number

Bank Sort Code

Name of your Bank or Building Society

Address of your Bank or Building Society

Service User Number:

Reference

Instruction to your Bank or Building Society

Please pay Easy PC Support from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Easy PC Support and, if so, details will be passed electronically to my Bank or Building Society.

Account Holder (s) Signature (s)

Date

Banks and Building Societies may not accept Direct Debit Instructions for some type of accounts

This Guarantee should be detached and retained by the payer

THE DIRECT DEBIT GUARANTEE



- * This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.
- * If there are any changes to the amount, date or frequency of your Direct Debit, Easy PC Support will notify you 10 days in advance of your account being debited or as otherwise agreed. If you request Easy PC Support to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- * If an error is made in the payment of your Direct Debit by either Easy PC Support or your Bank or Building Society, you are entitled to a full and immediate refund of the amount paid from your Bank or Building Society.
 - If you receive a refund you are not entitled to, you must pay it back when Easy PC Support asks you to.
- * You can cancel your Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please also notify us.